

**Please note that this sheet can be applied to all CCFMS-affiliated club events and activities.
Field Trip and Lapidary Workshop Kits – Health & Safety Sheet
Emergency – what to do and say when calling 911**



English version – approved at the 2023 AGM – dated Nov 2023 **CONFIDENTIAL**

Dial 911 for any EMERGENCY situation, whenever police, fire, or ambulance assistance is required immediately.

- In most urban centres in Manitoba, Ontario, and Québec, local police services are the default police responders for 911 calls.
 - Where there are no local police services, the default police responders for 911 calls are RCMP in Manitoba, OPP Ontario Provincial Police in Ontario, and SQ Sûreté du Québec in Québec.
- **When calling 911, you will need to provide the nature of the emergency AND your location.**
- Please have someone meet up with police, fire, or ambulance at the **closest easily accessible spot** so that person can direct the EMS people to the injured party.
 - If in an urban centre (where most lapidary workshops are located, this could be at an entrance door to a building);
 - If on a field trip, of which you may be in a more remote / inaccessible location, this could be at an entrance gate, a highway crossroad, or similar;
- It is possible that the injured person may have to be carried out / driven to a place that an EMS vehicle/air ambulance can access.
- Please note that when calling on a cell phone – particularly if at a remote location – you will need to ensure cellular service is available.

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Fire/Ambulance/Police **911**
Poison Centre 1-844-POISON-X, or 1-844-764-7669

Nature of the emergency – 911 will likely ask the following questions.

Your name and cell phone number	
Name of injured person	
Type of injury (such as broken bone, lots of bleeding, heart attack?)	
State of injured person (such as awake & groaning, unconscious)	
Any first aid or medical attention that has been provided? (such as splinting a broken bone, compresses on bleeding area, CPR given)	

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What happened to cause the injury / accident / incident? (such as fell down/tripped, rock or chip hit the person)	
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Location is critical. Emergency services need to know your location to be able to get there. Dependent upon your location (as in an urban, rural, or remote area), you will need to provide the street address and/or GPS coordinates.

Street address (particularly if in an urban centre – can also apply to a rural area) along with the easiest entrance door, floor number, room number, etc	
GPS co-ordinates (usually mid-site at a collecting location) (decimal GPS co-ordinates are universal)	
Driving directions (particularly if in a rural or remote area) and driving conditions (if relevant – such as poorly maintained logging road, muddy conditions, no room for an air ambulance [heavily wooded])	

Contact Person

Field Trip / Lapidary Workshop Leader name and cell / phone number (this might be the same person that contacted 911)	
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Any other notes: